



STAFF SENATE

Minutes

Thursday May 8, 2024

2:00 PM

University Center Room 213

1. **Call to Order at 2:03pm**
2. **Roll Call by Secretary**
 - a. **Members Present: Timothy Sampson, Phyllis Smith, Concetta Bullard, Jamie Oxendine, Leslie Locklear, Francine Cummings, Paula Cummings, Steven Locklear, Chris Locklear, Jasmine McRae, Penny Oxendine, Rosa Ball**
 - b. **Members Absent: Taylor Strickland, Jocelyn Graham, Phillip Bullard, Daniel Perdue, Kristie Hunt, Enka Oxendine, Sharon Blue**
3. **Approval of Agenda**
 - a. **1st Motion: Leslie Locklear**
 - b. **2nd Motion: Francine Cummings**
 - c. **Agenda Approved**
4. **Reports/Remarks from Guest**
 - a. **Dr. Jess Boersma, Chief of Staff and VC for Strategic Initiatives**
 - i. **Flexible Work Arrangement (FW) Memo Updates**
 1. **Memo will be shared with cabinet members, their departments, and deans.**
 2. **Further discussion on how to distribute the memo to all staff.**
 3. **Further discussion on questions regarding the FWA memo.**
5. **Chairs Report**
 - a. **BOG DEI Conversation**
 - i. **Timothy Sampson provided update on the Diversity Equity and Inclusion Taskforce with UNC Board of Governors**
 - ii. **During the May UNC BOG meeting, the taskforce suggested to remove the policy on Diversity Equity and Inclusion. UNC BOG will vote at the next BOG meeting. Timothy Sampson will continue to communicate with Human Resources and Chancellor regarding the policy.**
 - b. **Graduation Ceremony**
 - i. **Kristie Hunt and Rosa Ball represented Staff Senate during the Spring Commencement ceremonies.**
6. **Committee Chair Reports**
 - a. **Budget Committee**
 - i. **State funds -\$92.00**
 - ii. **Nonstate funds- \$5,343. 83 Agreed to donate \$250 to BraveNation Powwow; purchased supplies for gift bags**
 - b. **Publications & Information**
 - i. **No update provided**
 - c. **Constitution**
 - i. **Committee sent recommended constitution changes to Staff Senate**
 - ii. **Angela Revels will add additional recommended changes to constitution**
 - iii. **Expected date for final recommended changes to constitution in June**
 - d. **Scholarship**
 - i. **The scholarship portal is open**
 - ii. **Committee will choose recipients**

- e. **Election Committee**
 - i. **No update provided**
 - f. **Employee Recognition**
 - i. **Announcing April EOY during the week of May 13, 2024.**
 - ii. **Discussion on implementing UNCP Core Values awards for staff members.**
 - g. **Human Resources**
 - i. **The Departure Event Regulation policy is listed on Staff Senate page.**
 - ii. **Currently waiting on HR to develop a plan to distribute policy to all staff.**
 - iii. **Document signature tracking system: Six videos will be visiting to give demonstrations on document tracking.**
 - iv. **Parking policy: Towing has resumed for vehicles with parking violations. Official parking policy will be updated by the end of May.**
 - h. **Health & Wellness**
 - i. **Multiple health committees on campus can collaborate.**
 - ii. **First walking club meet up was April 9th.**
 - i. **Events**
 - i. **Committee decided to cancel Pie-a-thon due to lack of interest**
 - ii. **Committee plans to host Rejuvenation Week in June 10-14.**
 - 1. **Buns and Beverages: Staff Appreciation Cook-out**
 - 2. **Campus Walk**
 - 3. **Bowling & Haircuts**
 - 4. **Health Checks**
 - 5. **Sit Down With Staff Senate with raffle prizes**
- 7. Old Business**
- a. **UNC System Engagement Survey**
 - i. **ModernThink will share results with campus**
 - b. **Constitution Review**
 - i. **Report provided during Constitution Committee update**
- 8. New Business**
- a. **Health and Wealth Event**
 - i. **Thursday, October 10th at 10am – 2pm**
 - b. **Motion to move to closed session**
 - i. **1st Motion: Leslie Locklear**
 - ii. **2nd Motion: Timothy Sampson**
 - iii. **Motion Approved**
 - c. **Budget Reductions**
 - d. **Senate Resignations**
 - e. **Motion to move back to open session**
 - i. **1st Motion: Leslie Locklear**
 - ii. **2nd Motion: Francine Cummings**
 - f. **Staff Senate Sticker**
 - i. **Timothy provided two Staff Senate Sticker options**
 - ii. **Motion to have Leslie Locklear create additional sticker options**
 - 1. **1st Motion: Francine Cummings**
 - 2. **2nd Motion: Chris Locklear**
 - 3. **Motion approved**
- 9. Adjournment**
- a. **3:10pm**