

# FACILITIES *Newsletter*

**Jan./Feb./Mar**

**Vol 6**

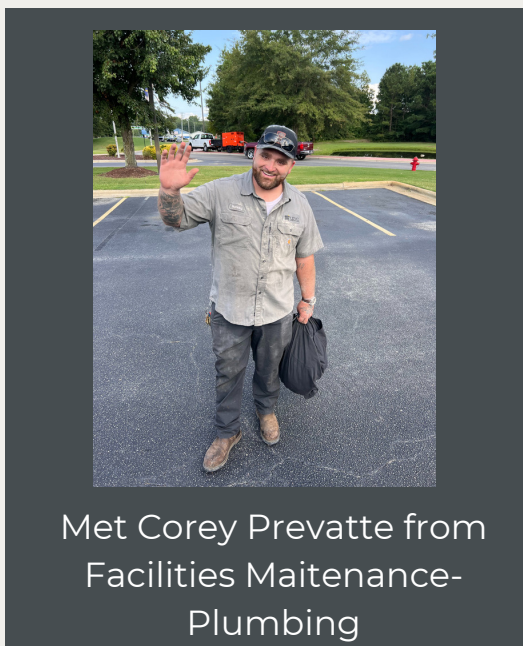


**Dedicated to the maintenance, operation, and improvement of the University, Facilities and Operations.**

**THANK YOU!**



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Met Corey Prevatte from Facilities Maintenance-Plumbing



Enjoy your day off on Good Friday! When cooking outdoors this holiday season, remember to stay safe!

# WELCOME NEW STAFF

Friday , March 22, 2024

## JANUARY



**Clenny Jones** was hired on January 2, 2024, as a Building Environmental Service Technician in the Grounds Division. Clenny previously worked as a grounds technician at GreenBiz nursery and landscaping before joining UNCP.



**Kevin Cummings** began working at UNCP as a temporary employee. On January 2, 2024, he was hired as a permanent employee as a Building Environmental Service Technician in the Grounds Division.

**Sabrina Chavis** began working at UNCP as a temporary employee. On January 2, 2024, she was hired as a permanent employee as Building Environmental Service Technician in the Housekeeping 2nd Shift Division.



**Nicholas Strong** began working at UNCP as a temporary employee. On January 2, 2024, he was hired as a permanent employee as Building Environmental Service Technician in the Grounds Division.



**Jeremiah Chavis** was hired on January 2, 2024, as a Building Environmental Service Technician in the Housekeeping 1st Shift Division. Before joining UNCP, Jeremiah worked as a janitorial for two years.

**We are confident that all of you will be a great addition to the Facilities Management team and provide excellent service. We are excited to have you all on board and look forward to working together.**

**We would like to wish all of them a warm welcome!**



# WELCOME NEW STAFF

## February & March



**Richard Smith** joined the Facilities Department as the Facilities Superintendent on February 05, 2024. Richard brings with him seven years of experience as an Assistant Director of Facilities. Originally from Bennington, Vermont, Richard has been living in North Carolina since August 2023.

**Hernan Perez** began working at UNCP as a temporary employee.

On February 19, 2024, he was hired as a permanent employee as a Building Environmental Service Technician in the Housekeeping 2nd shift Division.



**Kimberly Locklear** was hired on February 19, 2024, as a Building Environmental Service Technician in the Housing Housekeeping 1st Shift Division.



**Andrew Todd** has joined the Facilities Department as the Facility Maintenance Supervisor.

He previously worked at C & F Custom Cabinets in Hope Mills, NC. Originally from Ossian, Indiana, Andrew moved to North Carolina five years ago.



**Mario Scott** began working at UNCP as a temporary employee. On March 4, 2024, he was hired as a permanent employee as Building Environmental Service Technician in the Setup/Labor Division.



**Kirk Chavis** joined the Facilities Department as the Facilities Maintenance Supervisor for the Housing Residential on March 04, 2024



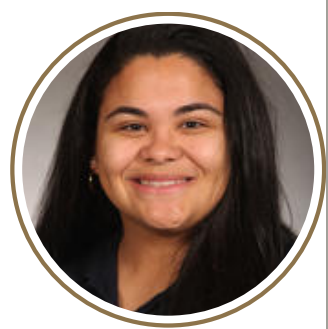
**All of you will be great additions to the Facilities Management team and will provide excellent service.**

**Thank you for joining us and we look forward to working with you all.**

# Facilities Management is very pleased to announce the new role for the following employees

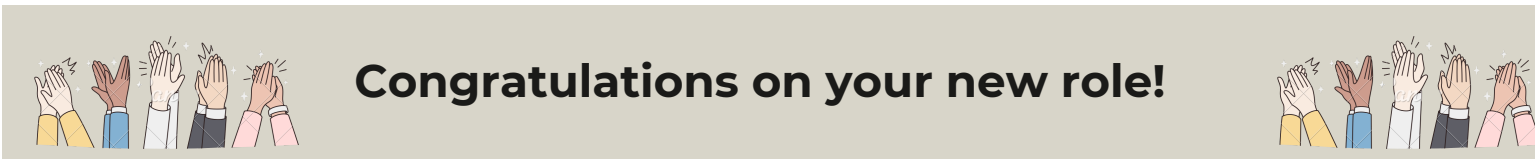
Friday , March 22, 2024

# New Roles



**Sarah Hunt** was offered and accepted the position of Energy/Utilities & Sustainability Coordinator in the Facilities Management Department. She previously worked in Lumbee Hall in the Controller's office with Fixed Assets for more than two years. She has been employed at UNCP for almost five years after working as a student worker at the Livermore Library for three and a half years. She has worked in three different departments across campus (including Livermore Library, Business Services, and Controller's Office) and she is very excited about this new position at Facilities.

**Clenny Jones** is being promoted to the position of Building Environmental Service Technician Zone Lead to effective dated March 4, 2024. He has shown determination and dedication to support the core values of this University.



# Meet Staff



Meet Ms. Valerie Turnmire and Ro'Darius Mack!

Ms. Valerie is responsible for a variety of administrative, secretarial, and office support duties for the Department of Facilities. Overall, she plays a crucial role in ensuring smooth operations within the Department of Facilities.

Ro'Darius Mack has recently been promoted to the position of Building Inspector. Additionally, Ro'Darius is always willing to provide front desk coverage when necessary.





# FACILITIES COOKOUT 2024



Picture from Sarah Hunt  
our Energy/Utilities &  
Sustainability Coordinator



Shana Lowery is  
getting ready for  
the big event!

The Facilities Cookout took place on March 8, 2024. Everyone had an enjoyable moment during the Facilities Cookout. Attendees mentioned that they appreciated the opportunity to socialize with colleagues from different departments and to relax outside of the office environment. Overall, the event was deemed a huge success and has become an annual tradition within the Facilities Department.



## **Ro'Darius and Dewayne Vs. Flor and Andrew**

Ro'Darius and Dewayne used several strategies to win the corn hole competition. They focused on accuracy by practicing their throwing skills and aim. They all maintained a positive attitude and stayed mentally sharp throughout the competition to stay confident in their abilities.





# Employee of the Month of January



**Jimmy Cummings** coordinated with multiple teams to ensure Christmas decorations were executed seamlessly across various locations on campus. He actively communicated with different shops to gather input and coordinate logistics, making sure that every area was beautifully adorned with festive decorations and the entire campus transformed into a winter wonderland. Jimmy's extensive knowledge of the entire UNCP campus allows him to effectively navigate and perform electrical work in various areas. This knowledge enables him to identify potential hazards and ensure that the electrical systems are properly installed and maintained. Jimmy's understanding of the campus also facilitates effective communication and collaboration with other campus departments, enhancing his overall effectiveness as an electrician.



The Nominees for January Employee of the Month: Sherry Boney, Patricia Locklear, Tammy Locklear, Phillip Faircloth, Mitch Bryant, Travis Chavis, Jimmy Cummings, Kevin Witmore, Grover Hunt



# Employee of the Month of February



**Travis Chavis** is our Housekeeping Manager for the Operations and Maintenance team. Travis's housekeeping team is the largest team within Facilities Management. He is responsible both directly and indirectly for 54 FTE's and at any given time 20 or more temporary staff. The next largest department is Grounds with 17 FTE's and 8 temporary staff. While Travis has not been in his current role for very long, he was a Housekeeping Supervisor prior. Travis has a wealth of both institutional and industry knowledge and thinks strategically by reviewing current practices, current resources, and the latest technologies. Travis was instrumental in creating the new reduction of housekeeping services program. This program will be implemented on Monday, September 25, 2023. This program will help reduce the impact of a recent \$500K budget cut within the Facilities Organization that involved losing several housekeeping positions. It will also help teams to focus on more detailed tasks that improve the appearance of our facility spaces.



The Nominees for February Employee of the Month: Tammy Barton, Betty Kitt, Lora Cummings, Shana Lowery, Sandra Cummings, Lyndon Bullard, David Hunt, Travis Chavis, Matt Greene





## Employee of the Month of March



**Sherry Boney** is an excellent housekeeper who is dedicated to what she does for the university. She is very respectful of others and gets along well with them. She goes above and beyond her duties as a housekeeper. Her willingness to assist wherever needed shows her willingness to go the extra mile. She is always on time and never absent from work unless there is an emergency, or she is on vacation. In addition to being a model employee, she also represents our university and our housekeepers well.



The Nominees for March Employee of the Month: Amanda Spayd, Sherry Boney, Tammy Barton, Crystal Oxendine, Matt Greene, Grover Hunt

# Service Awards 2024



- Craymon Strickland- 5 Years
- Travis Chavis- 5 Years
- Shana Lowery- 10 Years
- Chris Locklear- 15 Years
- Christopher Scott- 15 Years
- Christopher Boutselis- 15 Years
- Lamon Sanderson- 15 Years
- Lora Cummings- 15 Years
- Dean Jacobs- 20 Years
- Drake Chavis- 20 Years
- Gary Locklear- 25 Years

**Congratulations on your Service Anniversary!**



# Southeastern District Bandmasters Association Music Performance Adjudication



The week of March 4, 2024, we hosted the Southeastern District Bandmasters Association Music Performance Adjudication. Southview High School Matching Band gave a great performance!



## Congratulation Southview High

# Serenity Garden project

### Before



The Serenity Garden, a 1,500-square-foot space located in the front of the Health Center, lends itself to solitude and reflection for Students, Faculty, and Staff. The garden and water feature were in need of updating so we developed a new landscape design to accommodate the needs of the area to be inviting and welcoming, but also manageable from a maintenance standpoint. We were able to locate specific areas on campus with plants that we could transplant for repurposing in the Serenity Garden. With the help of many UNCP employees (grounds and electrical) we were able to complete this project in a timely manner to ensure this area could be used for what it was intended for, to be a serene location to heal and relax

### After



If you ever feel stressed or overwhelmed with your personal or professional situations, sit on the bench, listen to the water dripping in the fountain and enjoy the colors and the scents that the Serenity Garden has to offer

# FACILITIES

## RETIREMENTS



**Sean Breeden**  
Bldg Environ Tech  
sean.breeden@uncp.edu

In the Facilities Department, we are sad to say goodbye to Sean Breeden and Lisa Jacobs, who retired in March of 2024. Our best wishes go out to Sean and Lisa!



**Lisa Jacobs**  
Bldg Environ Tech  
sean.breeden@uncp.edu



Wishing you the best of luck in your endeavors

### UNC PEMBROKE

On-Campus Surplus Sale Dates  
for Calendar Year 2024

All Sales are from 9:00am - 11:00am

Month	Date	Day	Comment
January	18	Thursday	
February	15	Thursday	
March	21	Thursday	
April	18	Thursday	
May	16	Thursday	
June	20	Thursday	
July	18	Thursday	
August	15	Thursday	
September	19	Thursday	
October	17	Thursday	
November	21	Thursday	
December	19	Thursday	

#### IMPORTANT INFORMATION TO KNOW BEFORE ATTENDING A SALE

- ▶ The general public is welcome.
- ▶ All items are AS IS, NO RETURNS OR REFUNDS.
- ▶ We accept CASH & DEBIT/CREDIT CARDS for Payment!!
- ▶ First come, first served. (Tickets will be in front of the surplus door at **8:00am the day of the sale**. 1 ticket per person. If you are a couple, both must pull a ticket. You may not pull tickets for others. Be sure to return to line up by **8:45am**. **You will line up by ticket number at 9:00am.** (If you lose your ticket, you will have to pull another one and line up accordingly to that number.)
- ▶ We do not ship any items/merchandise.
- ▶ Bring assistance with you to load your heavy items.
- ▶ Purchased items must be picked up by 4:00pm the day of the sale or your items may be forfeited.

#### CONFLICT OF INTEREST

You or immediate family members may not purchase items surplussed from the department you work in.

# 2024 Safety Observance Calendar



Dates are subject to change.

April			
April	<a href="#">Distracted Driving Awareness Month</a>	National Safety Council	<a href="#">More on distracted driving</a>
April	National Youth Sports Safety Month	<a href="#">Stop Sports Injuries</a>	<a href="#">More on concussion</a>
April 7-9	Lifesavers National Conference on Highway Safety	<a href="#">Community Event</a>	Largest gathering of highway safety professionals in the U.S.
April 6	National Walking Day	<a href="#">US Department of Transportation</a>	<a href="#">Safe walking tips</a>
April 1-7	<a href="#">National Window Safety Week</a>	Window Safety Task Force	Understand the role of windows in escaping a fire or other emergency, and to learn how to safeguard against window falls.
April 1-7	National Public Health Week	<a href="#">American Public Health Association</a>	Recognizes contributions of public health professionals and highlights issues important to improving our nation's health
April 7	World Health Day	<a href="#">World Health Organization</a>	Focuses attention on a specific health topic each year
April 15-19	National Work Zone Awareness Week	<a href="#">American Traffic Safety Services Association</a>	<a href="#">NSC Work Zone Training</a>
April 22-26	National Playground Safety Week	<a href="#">National Program for Playground Safety</a>	<a href="#">Playground safety tips</a>
April 28	Workers' Memorial Day	<a href="#">American Federation of Labor &amp; Congress of Industrial Organizations</a>	<a href="#">Additional Information</a>



### New Employee Onboarding

Monday, April 1st and Tuesday, April 2nd  
 Monday, April 15th and Tuesday, April 16th  
 Monday, May 6th and Tuesday, May 7th  
 Monday May, 20th and Tuesday, May 21th



### Bi-weekly Leave Reports Due by 12 Noon

Monday, March 25  
 Monday, April 8  
 Monday, April 22  
 Monday, May 6

### Monthly Leave Reports Due by 5 p.m.

Thursday, March 28  
 Tuesday, April 30  
 Friday, May 31