



STAFF SENATE

Minutes

Tuesday July 9, 2024

3:00 PM

University Center Room 213

1. Call to Order: Timothy Sampson @ 3:04pm

2. Roll Call by Secretary: Timothy Sampson for Concetta Bullard

- a. Members Present: Timothy Sampson, Chris Locklear, Paige Boone, Penny Oxendine, Kristie Hunt, Jamie Oxendine, Jasmine Mcrae, Sharon Blue
- b. Members Absent: Concetta Bullard, Francine Cummings, Rosa Ball, Daniel Perdue, Taylor Strickland, Phyllis Smith

3. Approval of Agenda

- a. 1st Motion: Jamie Oxendine
- b. 2nd Motion: Chris Locklear

4. Reports/Remarks from Guest

- a. Angela Revels, AVC for Human Resources
 - i. Informed us the July paycheck will reflect the 3% increase in pay

5. Chairs Report: Timothy Sampson

- a. Informed us that the food truck on Wednesday's is going well
 - i. Penny asked if it could continue and 5% go toward Staff Senate.
 - ii. Paige Boone asked if we could add additional food truck vendors on Wednesdays
 - iii. Tim noted we would have to speak with Sodexo
- b. Tim discussed closing at 3pm on Friday's would end on August 2nd.
- c. Chair discussed the Staff rejuvenation week went well. Only complaint was that 2nd shift wasn't able to attend.
 - i. 300 people signed in on the google form
 - ii. 176 were at the cookout and completed the questionnaire and the events committee would focus on the suggestions to adapt and include on next years event.
 - iii. Chair spoke on guaranteed food for those who had RSVP'd as outside of staff showed up
 - iv. Get staff list from HR and use as a check list of those in attendance

6. Committee Chair Reports

- a. Budget Committee: Phyllis Smith was out sick. Chair Sampson informed committee members that the money from the cookout had posted
- b. Publications & Information: Timothy Sampson
 - i. Website has been updated; it includes minutes from June meeting
 - ii. Ifactory is a new website with both an external/internal view
- c. Constitution: Taylor Strickland was out sick nothing to report
- d. Scholarship: Timothy Sampson noted that they are working on the process to get awarded
 - i. Scholarship Sub-Committee will be meeting in July to award 3 recipients for 24/25
- e. Election Committee: Timothy Sampson
 - i. Election to start on October 15th and to be completed by November 15th

- ii. Will present names to the Chancellor by November 20th
- iii. Suggestion made to open nominations August 1st
 - a. Jasmine McRae made the motion
 - b. 2nd by Sharon Blue
- f. Employee Recognition: Paula Cummings –
 - i. Spoke on a better way to give employee of the month gifts
 - ii. Spoke on employee of the year get a parking pass for a year as an idea
 - iii. A budgeted item would be a reserved park for employee of the year, buy signs.
 - iv. Chris Locklear thinks that there is a sign in facilities. Would need one for SHRA and EHRA employees of the year
- g. Human Resources: Kristie Hunt
 - i. Will be scheduling a committee meeting soon to discuss building placements of the QR codes
- h. Health & Wellness: Jamie Oxendine
 - i. Onboarding handout for the walking club
 - ii. Discussed what times would work better for staff
 - iii. The Health and Wellness survey reflected staff would like to see more financial wellness events
- i. Events: Jasmine McCrae
 - a. Jasmine would like to have a sit down meeting with committee to get ideas as well as pros/cons of a way to do things better or would the members like it to stay the same
 - b. Discusses a rejuvenation day to kick off the start of school
 - c. Tim discussed the staff senate sit down

7. Old Business

- a. Facilities
 - i. Victor is looking to see if facilities can dress casual for orientations/events
- b. Facilities report
 - i. The 15 page report has been finalized. Tim will review with Victor and Gabe and will follow up with a plan of action

8. New Business

- a. Walking club proposed new time
 - 4pm Tuesday to 1pm on Tuesdays and 2pm on Fridays or 11-1 on Tuesday
 - Staff Senate decided to do the Tuesday's from 11-1
- b. Resignation
 - i. Dr. Leslie Locklear is leaving the institution
 - Motion to approve resignation made by Jamie Oxendine and 2nd by Sharon Blue

9. Adjournment @ 4:14pm