

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
Friday, April 12, 2024 at 9:00 AM**

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the James A. Thomas Hall Rm. 225. Chair Allen Jamerson called the meeting to order at 9:07 am.

ROLL CALL

Roll was called and the following Trustees were present:

Allen Jamerson
Allison Harrington
Edward Brooks
Randall Jones
James Lockemy
Kenneth Robinette
Pat Willoughby
Aspen Andersson

Absent: Michelle Ingram; Karen Sampson; Ron Gibson; Jim Hyler; Linda "Mickey" Gregory

Also in attendance: Chancellor Robin G. Cummings; Dr. Diane Prusank, provost and vice chancellor for Academic Affairs; Dr. Jeff Howard, vice chancellor for Student Affairs; Gabe Eszterhas, vice chancellor for finance and administration; Kelvin Jacobs, general counsel; Jennifer McCarrel, chief communications and marketing officer; Dr. Kelly Brennan, vice chancellor for enrollment management; Anita Stallings, vice chancellor of advancement; Dr. Jess Boersma, chief of staff and assistant secretary to the Board of Trustees; and Teresa L. Bryant, recording secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

None.

ETHICS STATEMENT

Chair Jamerson reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to refer to the printed statement. No member made known any conflicts of interest.

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- a. Board of Trustees Meeting, February 23, 2024
- b. Board of Trustees Meeting, Closed Session, February 23, 2024
- c. Board of Trustees Emergency Called Meeting, March 2, 2024
- d. Board of Trustees Emergency Called Meeting, Closed Session, March 2, 2024

ACTION 2024-09

Upon motion made by Aspen Andersson, seconded by Ed Brooks_, and unanimously carried, the Board of Trustees approved the minutes of the board of Trustees. **(Attachments 2-5).**

CAMPUS CLIMATE SURVEY & INCLUSION AND DIVERSITY REPORT

Chair Jamerson recognized Sandy Jacobs, Dr. Lawrence Locklear and Dr. Ashley Allen who gave an overview of the ODI Council. They shared the accomplishments made by the council, the work groups, the Campus Climate Survey Report which included the key findings from students, faculty and staff and then the next steps from the council. After their presentation, they received questions from the trustees. **(Attachment 6)**

CHANCELLOR'S REPORT

Chancellor Cummings shared updates on the recent shooting incidents. He then shared the final proposal for the Optometry school has been submitted to the UNC System Office this week. Chancellor then gave the following updates: intramural field; Allied Health bldg.; received 61 million for GPAC renovations; received monies for safety needs; monies for Oxendine lab areas. Chancellor reported that Mr. Paul Jolicoeur has stepped into the role of Executive Director of External Affairs. He also shared that a group of UNCP students will be performing this weekend at Carnegie Hall. **(Attachment 7)**

COMMITTEE REPORTS

CARMIT

Committee Acting Chair Patricia Willoughby reported on several items. Dr. Katina Blue, CIO, shared information on a few items that included: presented on how Artificial Intelligence is transforming higher education in relation to teaching and learning; shared a brief report on the recent assessment of 2 data centers which are housed in Weinstein and Oxendine which revealed they need upgrading; and discussed Sensitive Data and Data Governance. Next, Chief Audit Officer Ms. Carla Jacobs presented an update on the 2023-2024 Audit Plan progress. There is currently three audits under progress and scheduled for completion by the end of the fiscal year. Ms. Jacobs also presented the proposed 2024-2025 Audit Plan. **(Attachment 8)**

ACTION 2024-10

As recommended by CARMIT, and upon motion made by James Lockemy, the Board of Trustees unanimously approved the 2024-2025 Proposed Audit Plan as Amended. **(Attachment 9)**

Educational Planning and Programs

Committee Chair Ed Brooks reported on several items provided to the committee. Dr. Scott Billingsley presented the proposed spring 2024 graduates. There are 661 undergraduates and 329 graduate students that will be graduating in May. Dr. Kelly Brennan presented data regarding the historical trends in freshman and transfer admissions and the current status for undergraduate applications for fall 2024. She also shared that Financial Aid award letters are being processed with the first batch being mailed today. Mr. Holden Hansen shared updates from the Faculty Senate. Dr. Diane Prusank reported on curricular change. During the 2023-2024 Academic Year, faculty logged a total of over 230 changes to the curriculum. Over 100 courses were revised and 42 new courses added. Dr. Prusank also shared that the College of Arts and Sciences hosts a regular podcast called 30 Brave Minutes . **(Attachment 10)**

ACTION 2024-11

As recommended by the Educational Planning and Programs Committee, and upon motion made by Ed Brooks, the Board of Trustees unanimously approved to award degrees at the 2024 Spring Commencement. **(Attachment 11)**

Finance and Administration

Committee Acting Chair Kenneth Robinette provided the Board with updates from the Finance and Administration committee meeting with seven action items. Mr. Gabe Eszterhas shared information on the following action items: FY25 All Funds Budget; Courtyard Debt Refinancing; Delegation of Authority: Removal of Illegally Parked Vehicles; Delegation of Authority: Bonus Programs; Lease Renewal for AS Thomas Center; Building Site Selection; Advance Planning Project: Oxendine Science Data Center Renovation. Mr. Timothy Sampson shared report from Staff Senate. Also the following items were shared with the committee: Endowment Update; Human Resources Updates; and the Annual Safety Report. **(Attachment 12)**

ACTION 2024-12

As recommended by the Finance and Administration Committee, and upon motion made by Aspen Andersson, the Board of Trustees unanimously approved the following Action Items: Courtyard Debt Refinancing; Delegation of Authority: Removal of Illegally Parked Vehicles; Delegation of Authority: Bonus Programs; Lease Renewal AS Thomas Center; Building Site Renovation; Amend Approval of Advance Planning Project: Oxendine Science Data Center Renovation; Delegation of Non-Appropriated Capital Project Authority. **(Attachment 13-19)**

Public Affairs and Advancement

Committee Acting Chair Allison Harrington shared updates from the Public Affairs & Advancement Committee. Ms. Anita Stallings shared a report from the Advancement Division. She shared that as of March 28, 2024, the gifts and commitments totaled: \$2,798, 931.00 which shows an increase in the number of major donors. The annual "Give UNCP" campaign was rescheduled for March 7-14, 2024. Ms. Stallings shared the launching of the new philanthropy cords program for May graduates. She also reported on the establishment of the following: Jean and George Harrison Endowed Mass Communication Fund and the Gregory Nathan Tolar Endowed Scholarship in Computer Science. Braves Club enrollment continues to grow and is exceeding last year's total. Cash Bash is scheduled for May 16, 2024. The search for the executive director of Braves Club is still underway. Ms. Jenn McCarrel shared updates from University Communications and Marketing that included the engagement on social media channels continues to grow with focus on storytelling and testimonials. She shared the current web revitalization project is in the content review phase. In honor of National Student Worker Appreciation Week, UCM had three of their interns to share some highlights from their experiences on campus. **(Attachment 20)**

Student Life and Athletics

Committee Chair Allison Harrington reported the committee heard several information items. Dr. Crystal Moore shared a presentation on the Brave Experience Wellness Updates. Staff and students highlighted four presentations they will lead at the state mental health conference in June. Ms. Christina Chow confirmed UNCP's submission of the UNC Intercollegiate Athletics Report. Mr. Dick Christy shared the following reports: reiterated the audit report regarding international business students; UNCP is once again atop the Conference Carolinas Hawn Cup for overall athletic excellence; shared details of the women's basketball search and the transition with Coach Kendra Samuels-Eaton beginning Monday, April 15th; changes to the 2024 football schedule and the Mountain East conference impacts; season tickets are on sale now; reviewed the status and student impacts of construction timelines for baseball, softball, swimming, track and football; support for table sponsorship and attendance at Cash Bash event; shared clerical revisions to the coaches incentive process. **(Attachment 21)**

FY 2025 ALL FUND BUDGETS

Chair Jamerson recognized Mr. Gabe Eszterhas, Vice Chancellor of Finance & Administration who gave a presentation on the FY 2025 All Funds Budget. After the presentation, Mr. Eszterhas received questions from the trustees. **(Attachment 22)**

ACTION

2024-13

As recommended by the Finance and Administration Committee, and upon motion made by Kenneth Robinette, the Board of Trustees unanimously approved the FY25 All Funds Budget.

ENDOWMENT BOARD BY-LAWS

Chair Jamerson again recognized Mr. Gabe Eszterhas who discussed the changes to the Endowment Board By-Laws that included changes to membership. He shared that the committee would consist of 3-6 members and that the members do not have to be Board of Trustees and can be external members. After review, Mr. Eszterhas accepted questions from the Trustees. **(Attachment 23)**

**ACTION
2024-14**

As presented by Gabe Eszterhas, Vice Chancellor of Finance and Administration, and upon motion made by Randall Jones, and seconded by Aspen Andersson, the Board of Trustees unanimously approved the Endowment Board By-Laws.

DIVISION REPORTS

Chair Jamerson asked for questions or comments regarding the division reports. There were none. **(Attachment 24)**

CHAIRMAN’S REPORT

Chair Jamerson shared that the Board of Governors meeting is next week and that Dr. Boersma will be sending the Webex links to the trustees. He then discussed the Chancellor’s Assessment with the group. Chair Jamerson reviewed the 2024-2025 UNCP Board of Trustees Meeting Schedule.

**ACTION
2024-15**

As recommended by Chief of Staff Dr. Jess Boersma and Chancellor Robin G. Cummings, and upon motion made by Allison Harrington, seconded by Ed Brooks, the Board of Trustees unanimously approved the 2024-2025 BOT Meeting Schedule. **(Attachment 25)**

**ACTION
2024-16**

Upon motion made by Ed Brooks, seconded by Allison Harrington and unanimously carried, the Board of Trustees approved the motion to go into closed session to discuss confidential personnel matters so as to prevent the disclosure of such information which is confidential pursuant to the laws of this State, or not considered a public record. *NCGS § 143-318.11(a)(1)(3)(6)*.

CLOSED SESSION

(Minutes of the closed session are provided in a separate document.)



Upon motion made and properly seconded and unanimously carried, the closed session portion of the meeting was adjourned for the purpose of returning to open session.

After Closed Session the following actions items were presented:

ACTION

2024-17

As recommended by the Educational Planning & Programs Committee, and upon motion made by Patricia Willoughby, the Board of Trustees unanimously approved the naming of the promotion and/or tenure of faculty. (**Attachment 26**)

ACTION

2024-18

As recommended by the Educational Planning & Programs Committee, and upon motion made by James Lockemy, the Board of Trustees unanimously approved the naming of the candidates for Honorary Degree. (**Attachment 27-28**)

ACTION

2024-19

As recommended by the Educational Planning & Programs Committee, and upon motion made by Ed Brooks, the Board of Trustees unanimously approved the candidates for Faculty Emeritus. (**Attachment 29-30**)

ACTION

2024-20

Upon motion made by Kenneth Robinette, the Board of Trustees unanimously approved the multi-year contract for the designated individual as endorsed by Chancellor Robin G. Cummings and Athletic Director Dick Christy. (**Attachment 31**)

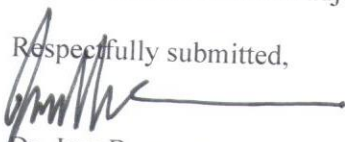
ANNOUNCEMENTS

Chair Jamerson recognized Teresa L. Bryant, recording secretary to review the announcements listed.

ADJOURNMENT

There being no further business to come before the Board, Chair Jamerson asked for a motion to adjourn. Upon motion made by James Lockemy, seconded by Randall Jones and unanimously approved, the meeting of the Board of Trustees adjourned at 1:17 p.m.

Respectfully submitted,



Dr. Jess Boersma
Assistant Secretary



Teresa L. Bryant
Recording Secretary

Attachments:

1. Agenda, Board of Trustees Meeting, April 12, 2024
2. Minutes for Board of Trustees Meeting, February 23, 2024
3. Board of Trustees Meeting, Closed Session Minutes, February 23, 2024
4. Minutes for Board of Trustees Emergency Called Meeting, March 2, 2024
5. Board of Trustees Emergency Called Meeting, Closed Session Minutes , March 2, 2024
6. Campus Climate Survey & Inclusion and Diversity Report
7. Chancellor's Report
8. CARMIT Committee
9. 2024-2025 Audit Plan
10. Educational Planning and Programs Committee
11. 2024 Spring Commencement Graduates
12. Finance and Administration
13. Courtyard Debt Refinancing
14. Delegation of Authority: Removal of Illegally Parked Vehicles
15. Delegation of Authority: Bonus Programs
16. Lease Renewal AS Thomas Center
17. Building Site Renovation
18. Amend Approval of Advance Planning Project: Oxendine Science Data Center Renovation
19. Delegation of Non-Appropriated Capital Projects Authority
20. Public Affairs and Advancement
21. Student Life & Athletics
22. FY 2025 All Funds Budget
23. Endowment Board By-Laws
24. Division Reports
25. 2024-2025 BOT Meeting Schedule
26. Promotion and Tenure
27. Candidate for Honorary Degree
28. Candidate for Honorary Degree
29. Candidate for Faculty Emeritus
30. Candidate for Faculty Emeritus
31. Multi-Year Contract