



STAFF SENATE

MINUTES

Tuesday Sept 3, 2024

3:00 PM

University Center Room 213

1. Call to Order : Chair Timothy Sampson @ 3:02pm

2. Roll Call by Secretary:

- a. Members Present: Timothy Sampson, Phyllis Smith, Concetta Bullard, Francine Cummings, Paula Cummings, Steven Locklear, Paige Boone, Penny Oxendine, Kristie Hunt, Sharon Blue
- b. Members Absent: Taylor Strickland, Chris Locklear, Jasmine McCrae, Daniel Perdue, Rosa Ball

3. Approval of Agenda

- a. 1st Motion Senator Steven Locklear
- b. 2nd Motion: Senator Paula Cummings

4. Reports/Remarks from Guests

- a. Angela Revels, AVC for Human Resources
 - i. HR Updates
 1. Provided information about open enrollment and the transition to Aetna
 2. Open enrollment begins on September 30th and ends October 25th
 3. The Exceptional Braves Leadership Cohort has began
 4. Dr. Thomas Walker, HR Senior Advisor from UNC System will visit in October
 - ii. Chief of Campus Police
 1. Provided update on campus police department
 2. Received feedback regarding parking issues near Jacobs Hall

5. Chairs Report

- a. Chancellor Golf Tournament September 25th, 2024
- b. Senators Timothy, Jamie, Phyllis representing Staff Senate
- c. Bus and supplies are reserved
- d. Spoke with Victor about facilities staff wear university polos orientation events
- e. Chair Sampson will present at BOT meeting on behalf of Staff Senate

6. Committee Chair Reports

- a. Budget Committee
 - i. State Fund 23-24: -\$92.00 Current: \$788
 - ii. Nonstate Fund 23-24: \$3,341.38 Current: \$3,341.38 (waiting for \$5,000 deposit to post)
- b. Publications & Information
 - i. Staff Senate Intranet: employees can login to see certain Staff Senate information; the webpage is being updated.
- c. Constitution
 - i. Will vote on constitution changes in October
- d. Scholarship
 - i. 3 individuals to receive scholarship
 1. Kimberly McMillian
 2. Breonna Clark
 3. Sadie Barton
 4. Received a total of 34 applications
- e. Election Committee
 - i. Call for nominations have been sent; university staff will vote in October
- f. Employee Recognition

- i. Staff Senate Awards
 - 1. October 1-November 15 nominations
 - 2. November 16-December 6 to make selection
 - 3. March for award ceremony
 - ii. Consider different gifts for EOM and EOY
 - 1. Discussion on appropriate gifts for EOM and EOY winners
 - g. Human Resources
 - i. No update provided
 - h. Health & Wellness
 - i. Open Enrollment begins September 30th
 - i. Events
 - i. Christmas Fundraiser
 - 1. Christmas ornament sale
 - ii. Accommodate 2nd shift staff for staff senate events such as appreciation meals
 - 1. Chair Sampson will contact Victor to discuss accommodations

7. Old Business

- a. Memorial Cards for Staff
 - i. Senator Smith provided examples of sympathy cards to be given on behalf of Staff Senate to families in the event a staff member passes away
- b. Flexible Work Arrangements
 - i. Senator Perdue will provide update on questions regarding FWA

8. New Business

- a. Employee Recognition Recommendation Vote
 - i. Will review again after quotes are provided
- b. Announcements
 - i. Donation Drive – Senator Francine Cummings
 - 1. Brave Scholars Program School of Education
 - a. Community Service event
 - b. Pencils and Purpose event
 - c. Collecting school supplies for a school in PSRC
 - d. Care Resource Center, Health Science, SOE, AIHC
 - e. Monetary donations are welcome
 - f. Advertise on staff list serv
 - g. 1st motion: Senator Bullard for Francine to get an estimated donation amount for drive
 - h. 2nd motion: Senator Boone
- c. Drawing for Rejuvenation Week Basket
 - i. Chief pulled ticket for basket winner
 - 1. Crystal Moore winner
- d. Scholarship Winner Approval
 - i. 1st Motion to approve: Senator Jamie Oxendine
 - ii. 2nd Motion: Senator Francine Cummings

9. Adjournment

- a. 4:14pm