

# Brunswick County - Field Experience

1. Complete and submit the following documents:
  - a. Internship Request form- Please view the link on the next page.
  - b. Background Check- Found on page 3. Current Brunswick County School employees are exempt from this step.
  - c. Health Certificate for NCPS- Page 4.
2. Submit all completed documents through the Microsoft Form link available on the Field Experience website.
3. Placement confirmations will be provided by the Office of Educator Engagement and Student Success and reflected in the Brave Educator Dashboard. Be sure to check the dashboard regularly for updates.

Questions? Please contact the Director of Educator Engagement and Student Success, Dr. Kamina Fitzgerald, [kamina.fitzgerald@uncp.edu](mailto:kamina.fitzgerald@uncp.edu)



# Welcome to Brunswick County Schools!

## Internship Opportunities

In Brunswick County Schools, we strive to provide an educational experience that is engaging and supportive for all of our students. We value educators that are dedicated to making student success a daily priority and who are eager to work collaboratively within a dynamic school culture. Brunswick County Schools is building a legacy of excellence for our students, and our school teams look forward to providing an insightful and rewarding internship experience for you as a future professional educator. Let your journey begin in Brunswick!

## Internship Requests

**Step One:** The university/college must complete an [Internship Request Form](#) for each student internship placement desired.

**Step Two:** Submit proof of the following to the District Beginning Teacher Coordinator:

- State and Nationwide Background Check (all placements)
- State and National Sex Offenders Registry Check (all placements)
- [Health Certificate](#) for North Carolina Public Schools (internships and practicum)

**Step Three:** Coordinate logistical arrangements with the school principal or school system supervisor. Contact information will be provided in the approval email.

## Key Internship Contacts

Teacher or Administrator	Margaret Martin, District Beginning Teacher Coordinator mmartin@bcswan.net
School Counselor or Social Worker	Meredith Lloyd, Student Services Supervisor meredith_lloyd@bcswan.net
OT, PT, School Psychologist, Speech Pathologist	Melissa Quinlan, Executive Director of Exceptional Children and Student Support Services mquinlan@bcswan.net
Dietetic Internships	Imer Smith, Child Nutrition Director ismith@bcswan.net
School Nurse	Jenni Lucas, Nursing Supervisor jlucas@bcswan.net



## **Background and Key Objectives**

The Brunswick County Schools has developed a set of objectives and criteria to guide the first phase of the redistricting project. The focus of the redistricting study will be to develop recommendations that meet the following objectives, while adhering to the criteria as best as possible.

### **Objectives**

1. Establishing a new boundary for the new Town Creek Middle School that will open in the fall of 2020.
2. Provide capacity relief to middle schools in the northern part of the county
3. Adjust elementary boundaries in the northern part of the county to provide capacity relief to the overcrowded Bellville Elementary School.

This is considered a Phase 1 component of the work that Cropper/McKibben are tasked to study.

There is a Phase 2 component of the work, but this will not be finalized until Fall 2020. For Phase 2, Cropper GIS/McKibben will continue to work through the Fall/Winter 2020 to study school building utilization across the remainder of the district, provide site selection recommendations for new schools (if necessary), and redistricting scenarios to accompany the recommendations. All levels (Elementary, Middle, High School) could be impacted as a result of the recommendations.

The focus will be to develop 2-3 redistricting scenarios, for each phase, for the district and the public to consider.

### **BCS Redistricting Criteria**

The Brunswick County Schools have established a set of criteria to follow when evaluating student redistricting options. These are rules to follow when considering any potential attendance zone adjustment:

- To the greatest extent possible, keep students at a neighborhood school.
- To the greatest extent possible keep maximum student numbers for high schools at 1400 students; middle schools at 750 students; elementary schools at 600 students.
- Keep average bus route between 60-75 minutes.

### **Public Participation and Redistricting Study Webpage**

Members of the public have the opportunity to participate in the process in many ways. All Materials relevant to the study will be made available on the Redistricting Study webpage, located at <https://www.bcswan.net/redistricting>.

This site will serve as a repository for information that is being considered and prepared for the effort. When redistricting options are developed, all options that are being considered will be posted on this page for the public to review.

Additionally, the redistricting web-page contains a feedback form that will allow the public to provide any feedback regarding the process at any time. You can find a link to the feedback form on the BCS Redistricting webpage, or by using the QR Code to the right (point your smartphone to the code, and it should give the option to directly open the feedback form. Feedback received will be reviewed by the planning team and used to further develop options. This feedback will also be made available to the public.



The Public Information Session on November 18<sup>th</sup> is designed to share with the public the DRAFT options that are under consideration, and to solicit feedback on those options. At this meeting, we will be presenting the options and allowing you to review large maps and discuss your thoughts with the planning team and consultants.

# HEALTH EXAMINATION CERTIFICATE

# Brunswick County Schools

Required of all persons upon initial employment, separation from employment more than one school year, absence of more than 40 successive days because of a communicable disease, or when deemed necessary by a local school board or superintendent. (Ref. NCGS 115C-323)

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

The above named individual is to be recommended for employment by Brunswick County Schools (local school board) in a position of \_\_\_\_\_ . In this position, the condition of certain physical capacities will be of importance. Please examine the areas listed below and report any limitations, deficiencies or related restrictions.

**Please enter TB Skin Test Results:** \_\_\_\_\_

## I. Communicable Disease

By my signature I certify that the above **named person does not have any communicable disease, including tuberculosis** that poses a significant risk of transmission in our schools or would impair this person's ability to perform the duties of the job, except as may be noted below. Further, I certify that this person is free of any physical or mental disability that would impair job performance.

If unable to certify the above, please comment:

\_\_\_\_\_  
\_\_\_\_\_

## II. Other Health Areas

AREAS	LIMITATIONS		NOTE ANY LIMITATIONS
	YES	NO	
Vision			
Hearing			
Heart			
Lungs			
Capable to Lifting/Carrying? 20 lbs			
50 lbs			
Capable of Push/Pull 75 lbs			

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
(Print) Physician, Physician's Assistant, or Nurse Practitioner

License/Registration #: \_\_\_\_\_ State\* Granting License/Registration: \_\_\_\_\_

\*For initial employment of an out-of-state applicant the certificate may be completed by a health care provider with an out-of-state unrestricted current license or registration.