

# Alamance-Burlington Schools - Field Experience

1. Complete and submit the following documents:
  - a. Background Check Form- Current Alamance-Burlington County School employees are exempt from this step.
  - b. Once approved you will receive an email from ABSS. Submit a copy of the approval email in the Microsoft Form.
2. Submit all completed documents through the Microsoft Form link available on the Field Experience website.
3. Placement confirmations will be provided by the Office of Educator Engagement and Student Success and reflected in the Brave Educator Dashboard. Be sure to check the dashboard regularly for updates.

Questions? Please contact the Director of Educator Engagement and Student Success, Dr. Kamina Fitzgerald, [kamina.fitzgerald@uncp.edu](mailto:kamina.fitzgerald@uncp.edu)

## Employment Background Authorization & Release

I hereby authorize Background Investigation Bureau, Inc. to obtain any and all information that pertains to my eligibility for employment. This information will include, but is not limited to, arrest and/or criminal records, credit history, driver/motor vehicle abstract, employment verification, education verification and social security number verification. I also understand that the information below regarding sex, race and date of birth is requested for the sole purpose of gathering the above information correctly, and will not be used to discriminate against me in violation of any law.

I hereby authorize without reservation, any party or agency to furnish the above-mentioned information. I further authorize the procurement of the above-mentioned reports at *any time* during my employment or contract.

\*\*\*Please Print All Information Clearly\*\*\*

### Personal Information (List all names used)

Name \_\_\_\_\_  
Last First Middle

Name \_\_\_\_\_

Name \_\_\_\_\_

Current Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ SSN \_\_\_\_\_ Date of Birth \_\_\_\_\_

Gender \_\_\_\_\_ Race \_\_\_\_\_ Email \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State Issued \_\_\_\_\_ Expires \_\_\_\_\_

I state that the information provided is accurate to the best of my knowledge. I also understand that information about my background may contain negative information about my character and style of living. My signature releases any liability against Background Investigation Bureau, Inc. or it's acting agents. A photo or fax copy of this release form will be valid as an original thereof, even though said copy does not contain an original writing of my signature.

Signature \_\_\_\_\_ Date: \_\_\_\_\_