



DF Lowry & Dial Boiler Replacements

REQUEST FOR QUALIFICATIONS

Project Scope

The 1950 DF Lowry building, at 21,830 GSF, and the 1979 Adolf Dial Building, at 33,860 GSF, both have natural gas heating boilers that need replacing. Lowry's 1.8M BTU boiler and Dial's 1.2M BTU boiler should be replaced with appropriate high-efficiency units. Additionally, temporary connections for backup units should be included to ensure proper maintenance and redundancy.

Total Budget \$ 550,000

Intended Schedule (subject to change)

01/23/2025	RFQ Due at Noon
01/30/2025	Finalist Notified
	Interviews (TBD)

Please go to the following website for further information regarding submission requirements

<https://www.uncp.edu/resources/facilities-planning-and-construction/information-designers>

To view a map of the UNC Pembroke campus and locate the building included in this project, visit.

<https://earth.google.com/web/@34.68876746,79.19835818,52.32965387a,1258.35535042d,60y,-0h,0t,0r>

Notes

- Failure to follow the directions or contacting anyone other than the listed contact may result in submission being classified as non-responsive.
- Responses shall be electronically submitted and should be no more than (20) pages at 8.5 x 11, excluding SF-330 form.
- It is the submitting firm's responsibility to ensure the materials are received by the due date and time. The University does not take responsibility for incomplete or late submissions.
- Submit One (1) electronic copy via email in PDF format to project contact



DF Lowry & Dial Boiler Replacements

REQUEST FOR QUALIFICATIONS

Tab 1: Completed Information Sheet (Website Link)

- 1.1 On your completed Information Sheet, please include the primary contact person's name and email address which will be used by the University for all future communications.

Tab 2: Letter of Interest (Cover Letter)

- 2.1 Address the cover letter to the Project Contact or Project Manager

Tab 3: Project Team Organization Chart

- 3.1 Adequate staff and proposed design or consultant team and their relevant project experience

Tab 4: Relevant Experience & Other Important Factors

- 4.1 Specialized or appropriate expertise in the type of project Past performance on similar projects to proposed solicitation illustrating experience with projects on university campus sites.
- 4.2 Current workload and State projects awarded.
- 4.3 Proposed design approach for the project
- 4.4 Recent experience with project costs and schedule adherence (include projects most like this Project)
- 4.5 Construction administration capabilities
- 4.6 Proximity to and familiarity with the area where project is located.
- 4.7 Record of successfully completed projects without major legal or technical problems.
- 4.8 Energy Conservation/LEED/Green Globes Experience

Tab 5: Minority Business Participation Plan (include design and construction efforts to reach UNCP HUB goals)

Tab 6: Current SF-330

*** The Proposal (Tabs 1-5 above) will be reviewed for firms' qualifications as Letter of Interest. As a reminder, the SF-330 (Tab 6) is an attachment to the proposal and is viewed as such. It is not a supplement or replacement for the proposal itself and will not be formally reviewed in the detail as Tabs 1-5.**

Firms are requested to assure receipt of One (1) electronic copy via email in a PDF format to the Project Contact and Cc: douglas.hall@uncp.edu by the stated deadline.

Matt Greene

Project Manager(contact)

matt.greene@uncp.edu

UNC Pembroke

Facilities Planning Design & Construction

All communications to the project contact via email only, and Cc: douglas.hall@uncp.edu

UNCSO Advertisement: <https://www.northcarolina.edu/apps/finance/vendors/opportunities.htm>